DISTRICT COOPERATIVE AGREEMENT WITH FCSS DS CTE CREDENTIAL PROGRAM Year One

Site Administrator understands that their knowledge, attitudes, and actions are critical to the success of an effective CTE Teacher. To create and nurture the positive climate necessary for this success, each Site Administrator shall have certain responsibilities for facilitating the successful implementation and operation of the DS CTE Credential Program, which responsibilities include but are not limited to the following:

1. Meet with FCSS CTE Credential Program Staff responsible for implementing DS CTE Credential Program ("Program Staff") and attend periodic informational meetings.
2. Keep informed about the activities and requirements of the DS CTE Credential Program by reviewing written program materials and communicating with the Credential Program Staff as necessary. Participating Teachers ("PTs") must be completed within two years or three years if progress is not adequate after the first two years) Failure to meet requirements promptly and consistently within two years may result in an extended program for the Participating Teacher. When a Participating Teacher is required to extend the program, the School shall be responsible for guiding the teacher with FCSS oversight.
3. Provide input into the PTs Professional Growth Plan, based on needs determined by PT, and provide opportunities for professional growth.
4. Monitor and be involved in PTs progress.
5. Understand that the School must provide and cover the costs of substitutes for the School's PTs release time for meetings when necessary.
6. Understand and agree that the activities of the Program Staff and Mentor cannot play any part in the formal evaluation process of any PT.
7. Respect and maintain the confidentiality between each PT and each Mentor.
8. Conduct an initial orientation for PTs to introduce them to the staff and the learning community and to inform them about site resources, personnel, procedures, and policies. Conduct training with all PTs that includes site and school safety/crisis response plans; fire, earthquake, evacuation, and lockdown drills; medication dispensary procedures; handling of hazardous materials and blood-borne pathogens; CPR; epilepsy and asthma response; child abuse prevention mandated reporter training; parental rights and notification; discrimination, harassment, and sexual harassment policy; bus safety; first aid procedures; weapons on campus and conflict resolution; and guidelines for accessing and using outside speakers.

Gary O. Schlueter 10/2/23

Site Supervisor Date

10/2/2023

FCSS CTE Credential Program Director Date